

Fax Order Form

Date:		Accou	int #: SS492-320
Requestor: Alet	•	'	pany: YMCA of Birmingham
Telephone: 205	-801-7217	Branch Loca	ition:
		# of Pages w/Co	over:
	Applicant	Information (Please pr	int clearly.)
First Name:		Middle Name:	Last Name:
Address:		City:	ST/Zip:
Maiden/Other name used:			Dates used:
Date of birth (for Criminal check only):		1 1	SSN:
Driver's License #:		ST:	
SERVICES:			
☐ Employment Credit	Report		
State Criminal Histo	ory State:	// State:	
Sex Offender Regis	stry State:	// State:	
☐ National Criminal D	atabase		
☐ Driving Record			
Special Notes:			

For questions contact Client Services at 800.725.5051, Option 2

FOR PROCESSING FAX TO: 800.582.5068

DISCLOSURE & AUTHORIZATION FORM FOR CONSUMER REPORTS

This serves to advise you that in consideration for employment (including contract for services) with Birmingham YMCA, a consumer report and/or investigative consumer report may be obtained on you. This process may include verification of education, credit history, employment history, a review of any local, county, state, and federal government agency records, court public records, driving records (MVR), workers' compensation claim files, and employment, personal or professional references. References may include information pertaining to your general character and reputation, personal characteristics, mode of living, and work habits. A consumer report containing injury and illness records and medical information may be obtained after a tentative offer of employment has been made. The source of the reports will be First Advantage, 2180 W. SR 434, Suite 4150, Longwood, FL 32779. Toll-free number: 800.725.5051 ext: 122.

Please be advised you have the right to inspect the files that the consumer reporting agency may have on you during normal business hours and upon furnishing proper identification. You also have the right to make a request of First Advantage, upon proper identification and the payment of any authorized fees, for the information in its files on you at the time of your request. The nature and scope of the investigative consumer report will be criminal, sex offender registry, credit report and driving records (MVR), if applicable. Before any adverse action is taken, based in whole or in part on the information contained in the consumer report, you will be provided a copy of the report and a summary of your rights under the Fair Credit Reporting Act, as well as additional information on your rights under the law.

By signing below, you hereby authorize without reservation, any party or agency contacted to furnish the above mentioned information. You further authorize ongoing procurement of the above mentioned reports at any time during your employment (or contract). You also agree that a fax or photocopy of this authorization with your signature be accepted with the same authority as the original.

You hereby authorize and request, without any reservation, any present or former employer, school, law enforcement or criminal agency, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about you to furnish First Advantage with any and all background information in their possession regarding you, in order that your employment qualifications may be evaluated.

possession regarding you, in or	der that your employment qualifications ma	ay be evaluated.	
For California, Minnesota or C prepared by the consumer rep within three days.	klahoma applicants only, if you would like orting agency, if one is obtained, please	e to receive a copy of check this box and we	the consumer report as will send a copy to you
obtained without daing a consu	out your character, general reputation, pour reporting agency, you will be supplied unless you check this box where you have	d a copy of the public w	accord information
	()	()	•
Printed Full Name	Home Phone	Work F	Phone
Social Security Number	Maiden or other name used	Year last used	Date of Birth
Orivers License Number	State		

Date Signed

Signature